

MODOC DISTRICT FAIRGROUNDS 34TH DISTRICT AGRICULTURAL ASSOCIATION

BOARD OF DIRECTORS

John McQuarrie, President
Diana Milton, Vice President
Amy Carey, Treasurer
Claire Crenshaw, Secretary
Lilli Sommer, Interim Manager
Brian Cain, Director
Josh Stephan, Director
Kevin Kunkel, Director
Tiffany Martinez, Director



John McQuarrie
Chairperson

Claire Crenshaw
Secretary

MODOC DISTRICT FAIRGROUNDS
PO Box 26 - 1 Center Street
Cedarville, CA 96104
(530) 279-2315
www.modocfair.com

MEETING DATE & LOCATION

Wednesday – August 7, 2019 @ 6:00 p.m.
Modoc District Fairgrounds – 1 Center Street, Cedarville, CA 96104

PUBLIC PARTICIPATION

Members of the public are welcome and may place items on the agenda of any board meeting. The items must be directly related to fair (34th DAA) district business. Request for placement must be made in writing and delivered to the fair office no later than 4:00 p.m. on the twelfth (12th) business day prior to the board meeting. Items placed on the agenda by the public will be for information and discussion so that the board may be advised of the views of the community. While the board values the participation of the public, the board president reserves the right to limit the time for public comment to a maximum of five (5) minutes in order to proceed with the agenda of the day and/or to place the item on the agenda (as an action item) of a subsequent meeting. Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 34th District Agricultural Association Board or Committee meetings, or in connection with other Modoc District Fair activities, may request assistance at the Modoc District Fair Office, 1 Center Street Cedarville, CA or by calling 530-279-2315. Requests should be made one (1) week in advance whenever possible. As required, Meeting Notice & Agenda are posted at www.modocfair.com. For additional information, contact the Modoc District Fair at mdocfair@frontiernet.net or (530) 279-2315.

AGENDA FOR WEDNESDAY, JULY 9, 2019

6:00 PM CALL TO ORDER

All matters noticed on the agenda, in any category, may be considered for action. Any item not so noticed may not be considered/discussed. Items listed on the agenda may be considered in any order at the discretion of the President.

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS: Directors Present, Directors Excused

INTRODUCTION OF GUESTS

COMMUNITY RELATIONS/PUBLIC COMMENT - Speakers are limited to five (5) minutes. This time is for items not on the current agenda. No debate by the Board shall be permitted on such public comment. No action will be taken on such comment at this time, as law requires formal public notice

prior to any action on a docket item. Public comments on items listed elsewhere on the agenda will be heard as that item is being considered.

MODOC HERITAGE FOUNDATION REPORT

APPROVAL OF AGENDA

CORRESPONDENCE

CONSENT AGENDA: (Action by Board) All items on the consent agenda are to be approved in one motion unless a board member requests separate action on a specific item.

1. Review & Approve July 9, 2019 Board Minutes

REPORTS/INFORMATION

1. Treasurer/Financial Report: Working Budget Review (Carey)
2. Interim Volunteer Administrator Report: (Sommer)
3. Maintenance Operations Report: (Stephan)

OLD BUSINESS (Informational/Action by Board)

1. CONSIDERATION/DISCUSSION: Rededication of Fairgrounds Buildings (Directors Crenshaw/Stephan)
2. CONSIDERATION/DISCUSSION: Review of CDEFA Audit Findings (Director Sommer)
3. CONSIDERATION/DISCUSSION: Key Audit (Director Kunkel)
4. CONSIDERATION/ACTION: Review Maintenance and Operations Plan
5. CONSIDERATION/ACTION: Alcohol/Tobacco Policy(ies) (Director Crenshaw)
6. CONSIDERATION/ACTION: Main Pump Panel Upgrade
7. CONSIDERATION/ACTION: Replace Exit Signs per State Inspector Guidelines (Director Kunkel)

NEW BUSINESS (Informational/Action by Board)

1. CONSIDERATION/ACTION: Approval of Bills/Contracts/Refunds (Director Carey)
2. CONSIDERATION/ACTION: Approval of Interim Rental Agreement (Director Carey)
3. CONSIDERATION/ACTION: Necessity of State Cell Phone (Director Kunkel)
4. CONSIDERATION/ACTION: Meeting Agenda and Board Packet Policy (Director Crenshaw)
5. CONSIDERATION/DISCUSSION: Potential Fairgrounds Employee in the Future (Director Kunkel)
6. CONSIDERATION/DISCUSSION: Potential Ability to Run a “Virtual Office” (Director Kunkel)
7. CONSIDERATION/DISCUSSION: Dedicated Director Email Accounts (Director Kunkel)
8. CONSIDERATION/DISCUSSION: Maintenance Checklist Execution
9. CONSIDERATION/DISCUSSION: Safety Pre-fair Report (Director Cain)

MATTERS OF INFORMATION: No discussion/debate by the board or the fair staff shall be permitted under the Matters of Information. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on a docket item.

1. Director Comments:

2. Director Request(s) for Items on the Next Regular Meeting Agenda
 - a.
 - b.
 - c.
 - d.
3. Next Board Meeting Information: Wednesday, September 4, 2019 at Modoc District Fairgrounds, 1 Center Street, Cedarville, CA 96104

ADJOURNMENT

POSTED AT MODOC DISTRICT FAIRGROUNDS OFFICE, ONLINE AND AT POST OFFICE ON JULY 26, 2019.